prs

Previous references.
Jud 549-08 (1-5)
458-09 (12 & 19)

1909.
(Municipal)

File No 458-09
Serial Nos. 27 & 28

Later references

GENERAL AND REVENUE SECRETARIAT

Serial Nos. 27 & 28

Part B for July, 1912.

SUBJECT

Rules for the conduct of business of Municipal Councils at Hobenassipur.

26. From the Dy. Com^r, Hassan, No 397 S 20.6.12 Submits a copy of the resolution of the Hobenassipur town Municipal council approving of the rules forwarded from the Secretariat

28. To Do, No. 549 S 15.7.12. Approves the proposed rules.

K. V Ramadasiyar
3.8.12

G R S 58

GRS 11] 1912

GENERAL AND REVENUE SECRETARIAT

(Mah)

NOTES

File No 454/09

FILE HEADING

Rules for the conduct of business of Mal Councils

From The Deputy Commr, Kasaragod

No 397 Dated 20 6 12 Received 24 6 12

Diary No	Enclos	Spare Copies	Serial No
7675			2627

BRIEF ABSTRACT OF LETTER

Referring to this office letter No. 4571-61/Mal 458-09, dt 12th July 09 submits a copy of the Resolutions of the Hosdurg town Mal council approving of the rules forwarded from the Secretariat

NOTES AND ORDERS

2) The rules of the Bangalore city Mal Council have been approved in toto except one slight alteration regarding the date fixed for the ordinary meetings (annual) The Bangalore city Mal Council &c.

NOTES—First Sheet

GPB—80 000—12-8 11

G R. S. 12]

General and Revenue Secretariat | File No. 458 of 1912

Serial No

on the third Thursday in the months, while the Hole Narsipur and Council desire to have it on any day within the tenth

3) Draft approving, as submitted for approval or other orders

7.8.12 2nd Cr. 3 7-12 Mlle

4) Draft [illegible]

9.7.12

5) Issue

9 7 12

28 b) To the President & Dy Commissioner Nos 548 d 15th July 1912 approving the proposed rules

NOTE—Contin sheet.

1911-12.

~~199~~

From P.R.W.Wathorall Esq,

President of Municipalities,

Hassan District.

To K.N.Srinivasa Iengar Esq M.A.
Offg. Secretary to the Government of
H.H.the Maharaja of Mysore,
Genl. and Rev. Departments,
Bangalore.

Dated 20th June 1912.

Despatched 22nd do

Received

General No. 397

No. S.

Enclosure No. V.P.

Subject.

Submitting copies of the resolutions of the Hole-Narsipur Municipal Council re adoption of rules regulating the conduct of business and proceedings at meetings of the Municipal Councils of Bangalore and Mysore Cities

1911-12.

DIARY No. 7675

1911-1912
SECTION
F. & No. 45-8-09
SERIAL No. 27

Office of the President, Muni. Bds,
Hassan District.
Dated Hassan 20th June 1912.

From,

P.R.W.Wetherall Esq,
President of Municipalities,
Hassan District.

To,

K.R.Sreenivasa Iyengar Esq M.A.
Offg. Secretary to the Government of
H.H. the Maharaja of Mysore,
Genl. and Rev. Departments,
Bangalore.

Sir,

With reference to your letter No. 454-61/M1 dated 12th July 1909 forwarding a set of rules regulating the conduct of business and proceedings at the meetings of the Municipal Councils of Bangalore and Mysore and requesting that these rules may be placed before the Municipal Councils after their constitution and that copies of their resolutions thereon may be submitted for the orders of Government etc, I have the honour to state that a copy of the above letter together with spare copies of the rules in English and Kanarese were forwarded to the President, Hole-Narsipur Municipal Council for taking needful action.

2. This subject was finally discussed at the Hole-Narsipur Municipal Council meeting held on 3rd March 1912 and a resolution was passed to the effect that the aforesaid rules be approved and submitted to the President for obtaining sanction of Government.

Copies of the resolutions together with its enclosures received with Channarayapatna Sub Division Assistant Commissioners Yadi No. 1257 dated 1st June 1912 are herewith submitted.

3

3. The resolution of the Hassan Municipal Council on this subject was sent up with my letter No. 34/S dated 27th July 1910 and approved in Government Order No. 7814/M1 458-09-19 dated 22nd March 1911.

I have the honour to be,

Sir,

Your most obedient servant,

President of Municipalities,

S.R.I. Hassan District.

Enclosure No. 1

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]	[illegible]
(1) [illegible]	(1) [illegible]
(2) [illegible]	(2) [illegible]
(3) [illegible]	(3) [illegible]
(4) [illegible]	(4) [illegible]
(5) [illegible]	(5) [illegible]
(6) [illegible]	
(7) [illegible]	
(8) [illegible]	
(9) [illegible]	

× × × × ×

× × × × ×

× × × × ×

(4) [illegible]

(1) [illegible]

(2) [illegible]

(3) [illegible]

(4) [illegible]

(5) [illegible]

(6) ನೀ. ಕೃತಜ್ಞತಾಪೂರ್ವಕ ಸ್ವೀಕರಿಸಲಾಗಿದೆ

(7) " ಈ ಕಛೇರಿಯಲ್ಲಿ ಸ್ವೀಕರಿಸಲಾಗಿದೆ

ಈ ಸೌಲಭ್ಯವನ್ನು ಕಲ್ಪಿಸಿಕೊಡಲು ಕೋರಿಕೊಳ್ಳುವಂತಾಗಲು ಮತ್ತು ಈ ಸೌಲಭ್ಯವನ್ನು ಪಡೆಯಲು ಅರ್ಜಿಯೊಂದಿಗೆ ಅಗತ್ಯವಿರುವ ದಾಖಲೆಗಳ ಪ್ರತಿಗಳನ್ನು ಲಗತ್ತಿಸಿದೆ ಅಥವಾ ಸಲ್ಲಿಸಿದೆ ಎಂದು ತಿಳಿಸಲು ವಿನಂತಿಸಿಕೊಳ್ಳಲಾಗಿದೆ.

× × × × ×

× × × × ×

Extract

Amildar

22.5.12

(ಡಿ) ಪಿ.ಎಸ್.ಸಿ ಯವರು ಸಂದರ್ಶನಕ್ಕಾಗಿ ಆಯ್ಕೆ ಮಾಡಿರುವ ಅಭ್ಯರ್ಥಿಗಳ ಪಟ್ಟಿಯಲ್ಲಿ ಸೇರಿರುವವರು

Vice President

16.12.1958 ...

...

...

(1) ...
(2) ...
(3) ...
(4) ... ...
(5) ... ...
(6) ...
(7) ...

(1) ...
(2) ...
(3) ...
(4) ...
(5) ...
(6) ...
(7) ...

× × × × ×

× × × × ×

(3) Resolved that the Vice-President be appointed the Chairman of the Sub-Committee to frame bye-laws and that the Sub-Committee be requested to meet at a very early date and submit to the Municipal Council their draft bye-laws

× × × × ×

Extract

(sd) K. Ramaswamy
Vice President

Accordion

(1) [illegible]

(2) [illegible]

(3) [illegible]

(4) [illegible]

(5) [illegible]

(6) [illegible]

(7) [illegible]

× × × × ×

× × × × ×

× × × × ×

× × × × ×

(5) Resolved that as the Sub Committee framed for the framing of bye-laws has not been able to get on the work, the same is entrusted to the Sub-Committee framed for the revision of the Mohatarfa taxation

× × × × ×

Enclosed

(Sd) R Venkateswarlu
Vice President

Accepted
22.6.12

Enclosure No 4

3 3 12 ನೇ ವಿಶೇಷ ಸಭೆಯ ನಡವಳಿಕೆ

ಕಳೆದ ಸಭೆಯ ದೃಢೀಕರಣ.

Present

(1) Mr. R Timmarayappa
Vice President
(2) " Venkata Rayappa
(3) " Rama Chandra Rao
(4) " Venkoba Rao
(5) " Krishnappa
(6) " Sambasivappa
(7) " Subba Rao
(8) " Venkata Char
(9) " Ramjan Sethy

× × × × ×

× × × × ×

× × × × ×

× × × × ×

I (1) Read Proceedings of the Sub-Committee formed for the framing of by-laws and for the revision of the Mohatarfa taxation held on 11-2-12

(2) Read the draft of the rules regulating the Conduct of business and Proceedings at the meetings of the Kolar Municipality Town Municipal Council, submitted by the Sub Committee

Resolved that the aforesaid Rules be approved and submitted to the President for approval and for obtaining the necessary sanction of the Government

× × × × ×

× × × × ×

Extract (1) R. Timmarayappa
Vice President

Assistant

Enclosure No 5

8

Note - Extract from municipal Council

~~BANGALORE CITY MUNICIPALITY~~

Notice dated ~~8th January~~ 1912

Under section 49 of the Mysore Municipal Regulation, VII of 1906, the following rules, approved by Government in their Proceedings ~~No 3037 S—M1, 569-06 5~~ dated ~~the 28th November~~ 1907, are hereby published for general information

~~N. Subba Rao,~~

For *Presdt, Muni Council,*
~~*Bangalore City*~~ Bangalore

Rules regulating the conduct of business and proceedings at the Meetings of the ~~City~~ Municipal Council

Meetings where to be held —The meetings of the Municipal Councillors shall except for reasons to be specified in the notice convening the meeting, be held at the ~~Municipal Office~~ Town Hall The Ordinary General Meetings shall be held ~~on the third Thursday of~~ every month at 8 A M or on such date and at such time as may seem expedient to the President

2 (*a*) *Business to be conducted if a quorum be present at the hour fixed for meeting* —At the hour fixed for a meeting of the Councillors if a quorum be present, the business of the meeting may at once commence and if neither the President nor the Vice President be present the Councillors may proceed at once to choose a Presiding Councillor under Section 26 (5) If the President or the Vice President arrives after a Presiding Councillor has been chosen by the Councillors the Presiding Councillor shall leave the chair and the President or Vice President shall preside

(*b*) *Absence of quorum at hour fixed for meeting* —If at the hour fixed for the meeting a quorum be not present, the presiding authority shall allow 30 minutes to elapse before he adjourns the meeting and if 30 minutes from the hour fixed for the meeting elapse without the assembling of a quorum the meeting shall stand adjourned to that day week at the same time and place

(*c*) *Absence of quorum after commencement of business* —If after the commencement of business the presiding authority notices that a quorum is not present, or if any Councillor calls the attention of the presiding authority to the fact that a quorum is not present, ~~and~~ presiding authority shall immediately suspend business and shall count the number of Councillors present, and if that number be insufficient to form a quorum, the Presiding Authority shall adjourn the meeting

3 *Amendment of minutes* —If any Councillor present objects to the minutes as having been incorrectly or incompletely recorded the presiding authority shall after taking the sense of the meeting make such amendments as he thinks proper and the amended minutes shall then be confirmed and signed by the presiding authority

4 *Order to be observed* —A Councillor wishing to speak shall rise in his place The Councillor who first rises to speak has the right to be heard In cases of doubt the presiding authority shall decide who is entitled to speak No interruption to the speech of a Councillor shall be permitted, except that the presiding authority may call the Councillor to order and any other Councillor may rise and request the presiding authority to call the speaker to order or to notice that a quorum is not present

4 (*a*) All questions from one Councillor to another relating to the business of the meeting shall be put through the presiding authority

5 *Order* —The presiding authority shall preserve order and all points of order shall be summarily decided by him no discussion thereon being allowed, unless he shall think fit to take the opinion of the Councillors present The presiding authority may adjourn any meeting that refuses to obey his ruling on a point of order

5 (*a*) *Councillor called to order to resume his seat* —A Councillor called to order by the presiding authority shall resume his seat till the decision of the point of order raised Provided that the presiding authority may allow the member to speak on the point of order raised If any Councillor desires to dispute the decision of the presiding authority he may bring forward a proposition at the following meeting

6 *Priority may be given to any item of business* —The order in which any business that may be transacted or any proposition that may be discussed at any meeting shall be brought forward at such meeting, shall be determined by the presiding authority, who in case it is proposed by any member to give priority to any particular item of such business or to any particular proposition, shall put the proposal to the meeting and be guided by the majority of votes given for or against the proposal

7 *Items of business may be grouped* —If more than one meeting be held the same day, it shall be competent to the presiding authority with the consent of the majority of Councillors present to submit for consideration as one subject for disposal by one meeting, any two or more items of business relating to the same subject although (some of such items) shall appear on the agenda papers of another and distinct meeting to be held on the same day

8 *A proposition may be divided* —The presiding authority shall have the power to divide into two or more distinct propositions any proposition or amendment which in his opinion is so complicated as to be likely to lead to confusion or inconvenience by being debated on one proposition

A proposition when divided need not be moved and seconded more than once —But when by virtue of this rule a proposition or amendment is divided it shall not be necessary, unless the presiding authority decide to the contrary, for the second and following portions of such proposition or amendment to be again separately moved and seconded But the propositions so divided shall be put to the vote by the presiding authority one after the other

9 *Motion to be relevant to subject before meeting* —Each Councillor rising to speak shall direct his speech to the question before the meeting or an amendment which he is himself about to propose or to a point of order always addressing the presiding authority from his place A Councillor having spoken to a proposition or amendment is not at liberty to speak again to such proposition or amendment

Provided that the mover of a proposition or amendment shall have a right of reply after the presiding authority has ascertained that no other Councillor entitled to speak desires to speak

Provided also, that any Councillor may second a proposition or amendment by saying I second the proposition" or "amendment" and may reserve his right to speak later

Provided also that a Councillor who wishes to explain any misconception of expressions used by him may do so with the permission of the presiding authority

10 *Routine resolutions be put to meeting without being moved or seconded* —Routine resolutions, such as recording periodical statements or confirming the proceedings of a Committee may be put to the meeting by the presiding authority without their having been moved or seconded Propositions regarding the choice of a Presiding Councillor, adjournments and the like must be seconded but need not be in writing

Every other proposition and amendment to be in writing and to be seconded —Except as provided above, every proposition and every amendment must be in writing and must be seconded

Resolutions of Committees to be moved and seconded by members —When a resolution of the managing or other Committee is submitted to the general meeting for adoption its adoption should ordinarily be moved and seconded by members of the Committee

11 *Amendments* —After the proposition has been moved and seconded, any Councillor may propose an amendment thereto

Provided that no Councillor shall be at liberty to propose more than one amendment to any proposition, except when such proposition is for the passing of a budget or of a set of general rules or is otherwise of such a nature as to require the making of many amendments to different parts of it

12 *Presiding authority to read the proposition to the meeting* —The proposer of any amendment shall state it or hand it in writing to the presiding authority at any time before he resumes his seat When the mover of a proposition or amendment has resumed his seat, the presiding authority shall read the proposition or amendment to the meeting and ask if any Councillor seconds it, and until the proposition or amendment is seconded the presiding authority shall not permit any discussion on the question If no Councillor seconds the proposition or amendment the presiding authority shall declare that the proposition or amendment is lost

13 *Speeches should not be read* —A Councillor shall not read his speech, but may refresh his memory from notes and may with the consent of the presiding authority, read passages from books or documents cited in behalf of his argument

14 *Any Councillor may move proposition of which notice has been given if original mover is absent or unwilling* —If a Councillor has given due notice to move a proposition, and if that Councillor be not present at the meeting or shall have ceased to be a Councillor before the meeting or be unwilling to move the proposition of which he has given notice, any Councillor present at the meeting may with the consent of the presiding authority, move the proposition of which notice has been given

15 *Amendments to omit words etc from original propositions to be clear and relevant and not mere negatives of previous propositions* —An amendment shall usually be in the form of a proposal to omit words from the original proposition to insert words therein, or to add words thereto Every amendment must be relevant to the proposition it is proposed to amend and must be framed so as to form therewith an intelligible and consistent sentence An amendment which is the direct negative of the proposition shall not be allowed

16 *Amendments may be sent to President beforehand in writing* —A Councillor who intends to propose an amendment to a proposition is at liberty to send or deliver at any time beforehand to the President or the presiding authority, his proposed amendment in writing

17 *Order to observe when there are more amendments than one* —After a proposition has been proposed and seconded the proposed amendments which the President or the presiding authority has received shall be arranged in the order in which, if agreed to, each would stand in the amended proposition, and if any more proposed amendments are stated or handed to the presiding authority, they shall be inserted in that order and the presiding authority shall call upon the proposers of amendments in that order to move their amendments

18 *Each amendment to be decided before next is entered upon* —Each amendment must be decided before the next amendment is entered upon, but after any amendment has been proposed and seconded, any Councillor may move that the amendment be amended by the omission insertion or addition of certain words, and the presiding authority shall thereupon ask if any other Councillor seconds the proposal and if seconded the proposal to amend the amendment shall then become the question before the meeting

19 *No amendment to words already resolved be made* —No amendment may be made to words which, it has already been resolved, shall stand part of, or be added to, the original proposition or amendment except by addition of other words

20 *Amendment once negatived not to be proposed* —No amendment may be proposed which is the same, in substance, as a proposition or amendment which has been negatived during that meeting

21 *Proposition or amendment not to be withdrawn* —A proposition or amendment which has been moved and seconded cannot be withdrawn without the permission of the meeting

22 *Presiding authority to move propositions without quitting chair* —The presiding authority may move and second propositions or amendments speak and vote without vacating the chair

23 *Voting* —When a question is put to the vote, the presiding authority shall call for a show of hands and the presiding authority or a Councillor at his request, shall count the hands shown for and against and declare the result If any Councillor challenge the correctness of the numbers thus declared the hands shall be counted a second time Provided that if any two Councillors request a poll the presiding authority shall call the roll of the Councillors and record on the minutes of the meeting the names of the Councillors voting for and against

The presiding authority unless he refrains from voting should give his vote before declaring the number of votes for and against a question and then in case of an equality of votes, he should give his casting vote

24 *No member obliged to vote* —A Councillor who is present at a meeting may refrain from voting If the question before the meeting be the confirmation of a report or proceedings of a Committee the members of that Committee may vote If the conduct of a Councillor be in question that Councillor may vote

25 *Result of equality of votes* —When there is an equality of votes and the presiding authority refrains from giving his casting vote the proposition shall be held to be neither passed nor rejected and may be brought forward at any subsequent meeting

26 *Budget declaration* —When a budget or reappropriation statement is laid before a General meeting the procedure shall be as follows —

(1) The presiding authority shall read each item of the abstracts of receipts and expenditure and shall without any mover or seconder put to the meeting the question that this item and part of the budget or reappropriation statement"

(2) If any Councillor propose to reduce or increase or strike off the item and the proposal be seconded such proposal shall be treated as an amendment and shall become the question before the meeting

27 *Councillors may resolve into Committee at General meeting* —At a meeting the Councillors may resolve themselves into a Committee to consider any subject which is before the meeting In such a Committee a proposition need not be seconded and a Councillor may speak more than once The decision of the Committee shall be reported to that meeting or to a subsequent meeting for confirmation

28 *Rough minutes of proceedings to be taken down in bound volume* —The rough minute of all proceedings of meetings must be taken down in a bound volume at the time of discussion

29 *Proposal to adjourn or postpone* —A proposal to adjourn a meeting or to postpone the consideration of a question shall take precedence of any other proposition before the meeting

30 *Meetings ordinarily open to the public* —All meetings shall be open to the public, provided that the public may be required to withdraw if it should be deemed necessary by the presiding authority that any enquiry or deliberation pending before the Municipal Council should be held in private The presiding authority may at any time cause any person to be removed who interrupts the proceedings

[illegible]

[illegible]

[illegible]

(3) 16 12 11 — [illegible]

(4) 4 - 2 - 12 [illegible]

(5) 3 - 3 - 12 [illegible]

(6) by-laws draft Rules —

[illegible]

of the Sub-Committee in this matter was placed before the municipal Council meeting held on the 5th March 1912 and the draft rules were approved and resolution no 5 - Sanitation - adopted, and no 4- was passed.

3 I beg to enclose a draft copy of the aforesaid rules and request that if they are approved, the necessary sanction of Government may kindly be obtained for bringing into force the aforesaid rules. I beg to submit that in the same way subject after subject will be taken up by the Sub-Committee and with the resolution of the municipal Council drafts will be submitted for approval and for obtaining the necessary sanction of Govern-ment.

I beg to remain

Sir

Your most obedient

Servant

Vice-President.

Dated 1st 1257
11/12

2200-3
dt 4-6-12

No. 3335

30.5.912

GRS 28]

14

459/09

File No

Serial No. 25

Diary No of letter replied to 7675

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT

(Pub)

, the 191 .

READ— Letter no. 397

dated the 20th June 1912

from the Deputy Comm.

Nagara Dt, submitting

Order Number No.

a Copy of the resolution

of the Holenarsipur Town

Board Council (Resolution

V of the 3rd March 1912)

proposing to adopt the

over

Date of issue 15.7.12

Signed by mr SDR

SUBJECT

15

10/7

Rules regulating the conduct of business and proceedings at meetings in force in the Bangalore city municipality, with a slight modification

Order thereon. No. 548 ~~dated 08~~ 3/5.7.12

The rules proposed are approved.

8/7/12

To be sent

Ts by 4/7/12

To be by Commissioner of with a copy of the approved rule

8/7/12

GPB—80,000—8-10-11